

College of Arts and Letters
All-College Meeting Minutes
November 16, 2006

Facilitated by Dale Moore

The meeting was convened at 1:40 p.m. by Dale Moore.

- I. Updates from the Dean's Office
 - A. Budget: Dean Newson-Horst
 1. \$15,000,000 is the total operating budget for the College with \$14,000,000 of that dedicated to personnel expense.
 2. Salary Savings:
 - Prior year salary savings was \$124,959
 - Current year is close to \$300,000
 3. Provost and President are looking at our budgets and will help in several ways; however, we will have to do one percent budget cuts. We will get half of the cut back for dedicated use (probably the President's salary auction).
 4. Three things are coming up for evaluation and discussion:
 - Reassigned time
 - Administrative costs should not be paid out of the Summer School budget.
 - Find greater support for faculty scholarship.
 - B. College Survey and Knowledge Café: Marie Murphree (report attached)
 1. Summarized responses to date from survey respondents presented.
 2. Knowledge café: input from emeriti, Advisory Council and friends of COAL will be sought.
 - C. *Imagining America*: W. D. Blackmon
 1. Organization that focuses on interconnections of arts and organizations in communities.
 2. Panel discussion will be held to engage administrators on campus and community members.
 - D. Public Affairs Conference 2007: Scott Cameron
 1. Dates are April 18-20, 2007 (Wednesday through Friday)
 2. This is the first year our college has been invited to participate. The theme is "Globalization: A World of Many, A World of One."
 3. There will be 24 panel discussions and 40 participants from all over the world (24 participants have confirmed to date).
 4. Suggestions for a COAL panel discussion are welcomed.
 5. Suggestions for a COAL keynote speaker are welcomed.

II. College Planning

A. Strategic Planning Committee Reports: (attached)

B. Comments/Suggestions: Open Mike

1. Pauline Nugent said she believes there is a dichotomy in thinking and conflicts with online versus in-person teaching. She believes it is a major source of concern for the College.
2. The Dean responded that there is a statement in the Dean's E-newsletter on the importance of embracing distance education, but conditionally.
3. W. D. Blackmon said one teacher commented that there are ways to break through to students in person that cannot be done online, but that online education is a good tool to attract students who cannot come to campus, even though it takes more time from the teacher (e.g., typing vs. talking).
4. Deb Larson said students complain about consistency in advisement, course availability, and bureaucracy. She said it might be good to have departmental advisors and that secretaries need correct information. The Advisement Office at times does not have current and correct information for each department.
5. Karen Sikes said we can all help improve the situation by attending advising workshops available through Human Resources. It's important to take advantage because forms and information can change. It's also important to be sure students are sent to the proper location.
6. Pat O'Neill reminded advisors to use the Faculty Advisor Resource Center (FARC) to create advising notes.
7. Sheila Gordon asked about the possible displacement of the dance studio from McDonald Arena. She said it's important for faculty to know what's happening. The Dean replied that she and the department heads received information two days ago from Paul Langston and the department heads will forward the information to faculty.
8. Sara Brummel said the proposal for McDonald Arena has been in the works for two years but faculty has only learned about it in the past three weeks.
9. Dale Moore said no one will shut down space for dance without providing something as good or better.
10. The Dean encouraged faculty to go to their department heads promptly with their concerns—don't let them fester.

III. The meeting adjourned at 3:40 p.m.

Minutes taken by Patricia O'Neill